

JANUARY 15, 2026

SPECIAL MEETING

Present: Supervisor Nathaniel Baker, Town Councilman James Bradt, Town Councilman Kenneth Quick, Town Accountant Joel Carpenter, Town Justice Roger Forando, Town Clerk Donna Daigle.

Absent: Town Councilman Matthew Rathbun, Town Councilman Matthew Beecher

Supervisor Nathaniel Baker called the meeting to order at 2:55 pm.

The purpose of the Special Meeting was to perform the annual audit and review the fiscal records of the Town Justice, Town Clerk, and Town Accountant. The audit was conducted by Supervisor Nathaniel Baker, Council members James Bradt and Kenneth Quick

As per NYS Comptroller Fiscal Management and Oversight for Towns guidelines, the Board utilized Appendix A "General Record-Keeping Requirements for the Chief Fiscal Officers, Appendix B "General Record-Keeping Requirements for Town Clerks, Appendix C "General Record-Keeping Requirements for Town and Village Justice Courts. These checklists are designed to help Board members perform key aspect of the annual audit.

Councilman Kenneth Quick moved to approve, and Councilman James Bradt second to approve Records for 2025 of Town Justice Roger Forando. All in favor.

Councilman James Bradt moved to approve, and Councilman Kenneth Quick second to approve Records for 2025 Town Accountant Joel Carpenter. All in favor.

Councilman James Bradt moved to approve, and Councilman Kenneth Quick second to approve Records for 2025 Town Clerk Donna Daigle. All in favor.

ADJOURNMENT: Councilman Kenneth Quick moved and Councilman James Bradt second to adjourn at 3:15pm.

Minutes submitted by Amanda Loomis, Deputy Town Clerk